



County of Fairfax, Virginia

ADDENDUM

DATE: March 22, 2012

ADDENDUM NO. 1

TO: ALL PROSPECTIVE OFFERORS

REFERENCE: RFP2000000148

FOR: Fair Housing Testing and Related Services

DATE/TIME OF CLOSING: March 29, 2012 @ 2:00 p.m.

The referenced Request for Proposal (RFP) is amended as follows:

1. Refer to Attachment I for answers to questions received prior to and at the Pre-Proposal Conference held on March 20, 2012 (subsequent submitted questions will be addressed in additional Addenda).

All other terms and conditions remain the same.

Linda Williams, CPPB
Contract Specialist II

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM MUST BE INCLUDED IN THE TECHNICAL PROPOSAL OR RETURNED PRIOR TO DATE/TIME OF CLOSING.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.

Department of Purchasing & Supply Management

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Attachment I

- Q1. Who is the current contractor for this project?
A1. There is not a current contractor at this time.
- Q2. What is the number of anticipated tests/year?
A2. The number of anticipated tests/year is unknown at this time; the overall number of tests conducted will depend on the prices quoted in the RFP and the given available funding.
- Q3. Are there formatting requirements that need to be followed for the proposal? (i.e. page limitations, font, preference, margin size, etc.)?
A3. Refer to Section 14 Submission of Proposal in the RFP.
- Q4. Do offeror's; need to have letters of support from the three required references?
A4. No.
- Q5. For point 18.5 in the RFP, do offeror's need to take out additional insurance to meet insurance requirements under this RFP?
A5. The offeror's must meet the insurance requirement in the RFP.
- Q6. Is the Contractor obligated to purchase the required amount of insurance prior to being awarded the contract?
A6. No.
- Q7. Does Fairfax County have 2011 data for complaints received that might inform how many on-demand tests are made available as a part of this request? (Please reference page 51 of the Analysis of Impediments for the type of data we are referring to)
A7. The available data will not give an accurate picture of the number of future on-demand tests.
- Q8. Regarding Consultation Services, Section 8.1, Special Provisions, will the Consultant's services referred to in this section be performed and paid for on a retainer basis?
A8. No. The consulting services referred to in this section will only be paid for on an as needed basis, not on a regular on-going basis. Whether or not consulting services of this kind will be required or to what extend is unknown at this time.
- Q9. Under the terms of the RFP, if there is evidence of a particular discriminatory pattern or practice, is the Contractor prohibited from later independently re-testing the same providers and pursuing litigation privately based on the results of the retests?
A9. Yes. See Section 6.2, Special Provisions, which reads "The Contractor agrees not pursue independent litigation/enforcement actions based on the test results, or any work related to the contract.
- Q10. Will there be opportunities to collaborate with or provide assistance to the organization hired to do the testing project?
A10. Yes, there may be limited opportunities; however, ultimately, the Contractor is responsible for completion of all tasks required under the terms of this RFP.